

THE ROMAN CATHOLIC ARCHBISHOP OF VANCOUVER

GARDENS OF GETHSEMANI CATHOLIC CEMETERY

**Bylaw Schedule D: Memorial Regulations**

**1.0 MEMORIAL REGULATIONS: GENERAL**

- 1.1 Memorial Required: Every Interment into an in-ground Lot at the Cemetery shall be memorialized.
- 1.2 Memorial Compliance: Every Memorial in the Cemetery shall conform to the Cemetery Bylaw, the Cemetery design plan, the Lot type onto which the Memorial is installed, and any regulation set out in this Schedule.
- 1.3 Memorial Application: No Memorial shall be installed on a Lot until,
- (a) an arrangement has been made with the Cemetery, or if the marker is from a 3<sup>rd</sup> party supplier, an application has been submitted to the Cemetery,
  - (b) it is determined by the Cemetery the Memorial material, inscription, epitaphs, symbols and / or portraits described on an application comply in every way with the tenets, sacred character and policies of the Church, the Cemetery Bylaw and the specifications established for Memorials on the Lot where installation is proposed,
  - (c) all outstanding payment, as may apply, for a Right of Interment, Interment, a Memorial, the Memorial installation, and all Care Fund contributions are paid in full to the Cemetery, and
  - (d) upon satisfying all the above, the Cemetery may authorize installation of the Memorial.
- 1.4 Memorial Refusal: The Cemetery has the authority to refuse to approve or install a Memorial if the applicant has failed to comply with any requirement established by the Cemetery governing Memorials at the Cemetery. If a refusal occurs, the Cemetery shall inform the applicant what is deficient about the Memorial or the installation application and the steps that need to be taken to resolve the deficiency.
- 1.5 Memorial Supplier Responsibility: Where a Memorial installation Applicant is a Memorial supplier other than the Cemetery, it is the responsibility of the Memorial supplier to,
- (a) apply for the design and size of a Memorial,
  - (b) confirm the correct location for a Memorial,
  - (c) for a companion Memorial, confirm the layout and orientation of the Lots for the companion inscription to be correct on the Memorial,
  - (d) as part of the supplier's sales agreement with a purchaser, charge, collect and remit to the Cemetery all applicable fees payable for a Memorial and / or for the installation of a Memorial, and

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- (e) advise every purchaser, the Cemetery bears no responsibility for the quality, inscription layout, manufacture, care, repair, replacement, the matching of any future inscriptions (which may be different), or any other or enhancement of a Memorial.

1.6 **Memorial Installation:** The installation of all Memorials shall,

- (a) be made by the Cemetery, or by an installer (WCB proof of insurance required) approved by the Manager, and supervised by the Cemetery,
- (b) occur during the regular hours of the Cemetery,
- (c) be made as soon as practicable after delivery of a Memorial to the Cemetery, and
- (d) be subject to service and staff scheduling, weather, and ground conditions.

1.7 **Flower Vases & Decoration:** Other than a flower vase approved for use in a Cemetery, or that is an integral part of the design of a Memorial approved for installation by the Cemetery, no type of flower vase, candleholder, lantern, or other form of fixture, decoration, or embellishment may be attached, in any manner, to a Memorial, placed adjacent to where a Memorial is installed, or placed anywhere on a Lot or in the Cemetery generally.

1.8 **Permitted Memorials:** The number of Memorials permitted on an in-ground Lot in the Cemetery are,

- (a) for a single Lot, 1 Memorial where not more than 4 persons are memorialized on the Memorial, or
- (b) For a side-by-side / companion Lot either, 1 double memorial installed over the centre line of the Lot where not more than 4 persons are memorialized on the Memorial, or 2 single Memorials installed 1 on each of the adjacent Lots where not more than 4 persons are memorialized on each Memorial.

1.9 **Size Variance:** Memorials may have a variance of not more than +/- 0.65 cm (1/4 in.).

**2.0 FLAT MEMORIAL REGULATIONS**

2.1 **Memorial Composition:** Every flat Memorial to be installed at the Cemetery shall,

- (a) be constructed of granite, or
- (b) be a bronze plaque with a composition of copper ≥87%, tin ≥5%, lead ≥2.5%, zinc ≥5%, all other elements ≤1%, securely bolted to a gray granite base, and

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- (c) have either 1, or 2 holes, cored through to accommodate a vase approved by the Cemetery. Areas in the cemetery may be subject to a 1 hole restriction, or a standard 2 core holes.

2.2 **Memorial Foundation:** Every flat Memorial shall be installed onto a subsurface foundation, installed by the Cemetery at an applicant's expense, which consists of,

- (a) sufficient excavation of the Memorial installation site, and
- (b) placement and compaction of sufficient subsurface consolidated aggregate materials to ensure a stable and level, vertical and horizontal installation of the Memorial flush with the surface level of the Lot.

2.3 **Bronze Memorials:** Every flat bronze Memorial shall be installed on a gray granite base supplied and installed by the Cemetery that,

- (a) is not less than 6.35 cm (2.5 in.) thick,
- (b) has a smooth, polished top surface that has not less than 5 cm (2 in.) and more than 10 cm (4 ins.) showing around the bronze Memorial,
- (c) has sides that are polished, smooth sawn, true, and perpendicular, and
- (d) the total dimensions of a bronze Memorial mounted on the granite base shall comply with Memorial size permitted on a Lot.

2.4 **Permitted Sizes:** The following sizes of flat Memorial are permitted at the Cemetery, depending on the Lot type and location in the Cemetery,

• **Standard In-Ground Lot:**

- (a) A flat granite Memorial that is 81.3 cm (32 ins.) wide X 63.5 cm (25 ins.) deep X not less than 6.35 cm (2.5 ins.) thick, or
- (b) A flat bronze Memorial mounted on a Granite base that is 71.1 cm (28 ins.) wide X 53.3 cm (21 ins.) deep X not less than 6.35 cm (2.5 ins.) thick, or
- (c) A flat bronze Memorial mounted on a Granite base that is 81.3 cm (32 ins.) wide X 63.5 cm (25 ins.) deep X not less than 6.35 cm (2.5 ins.) thick.

• **Single Cremation Lot:**

- (a) A flat granite Memorial that is 38.1cm (15 ins.) wide X 40.6 cm (16 ins.) deep X not less than 6.35 cm (2.5 ins.) thick.

A flat bronze memorial mounted on a Granite base that is 38.1 cm (15 ins.) wide X 40.6 cm (16 ins.) deep X not less than 6.35 cm (2.5 ins.) thick, or

• **Companion Cremation Lot:**

- (a) A flat granite Memorial that is 71.1 cm (28 ins.) wide X 40.6 cm (16 ins.) deep X not less than 6.35 cm (2.5 ins.) thick.

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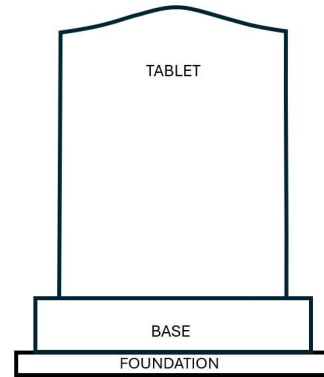
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- (b) A flat bronze Memorial mounted on a Granite base that is 71.1 cm (28 ins.) wide X 40.6 cm (16 ins.) deep X not less than 6.35 cm (2.5 ins.) thick.

**3.0 UPRIGHT MEMORIAL REGULATIONS**

3.1 Upright Memorial Composition: Every upright Memorial - comprising a base, a foundation and a tablet - shall be entirely constructed of granite and,

- (a) the base shall be 30.5 cm (12 ins.) thick, with side surfaces that are cut rock pitch, true and perpendicular with the top surface of the base, and where the top surface of the base is polished,
- (b) the base shall be wider and longer than the Memorial tablet with a maximum border of 5 cm (2 ins.) of the polished base top exposed on all sides,
- (c) the tablet shall be attached to the base with dowel pins made of a non-corrosive material, be centered along the base, be not less than 15.2 cm (6 ins.) in length, extend evenly into both the tablet and the base, and be installed in a 'dry' mode,
- (d) the tablet shall be 15.2 (6 ins.) thick leaving not less than 5 cm (2 ins.) to a maximum of 10 cm (4 ins.) border of the monument base surface exposed on all sides,
- (e) the tablet inscription and design shall be carving or engraving on the face of the tablet, and
- (f) an upright Memorial may include not more than 2 vases, with a maximum height of 38 cm (15 ins.), that are securely attached to the memorial base with non-corrosive fasteners and/or an adhesive epoxy approved by the Cemetery.



3.2 Upright Memorial Foundation: Every upright Memorial shall be installed on a grey granite slab foundation installed by the Cemetery at an applicant's expense, that is, depending on the size of upright Memorial to be installed,

- (a) not less than 45.7 cm (18 ins.) deep X 91.4 cm (36 ins.) wide X 7.62 (3 ins.) thick, and
- (b) not more than 45.7 cm (18 ins.) deep X 152.4 cm (60 ins) wide X 7.62 cm (3 ins.) thick.

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3.3 Permitted Sizes: Varying sizes of upright Memorial are permitted at the Cemetery and, depending on the Lot location in the Cemetery and the number of Lots being memorialized, permitted upright Memorials – comprised of the base with the tablet - are limited to,

- (a) **Minimum:** a Memorial that is not less than 60.9 cm (24 ins.) high X 30.5 cm (12 ins.) deep X 76.2 cm (30 ins) wide,
- (b) **Maximum:** a Memorial that is not more than 91.4 cm (36 ins.) high X 30.5 cm (12 ins.) deep X 137.2 cm (54 ins) wide, and
- (c) no upright Memorial shall exceed 91.4 cm (36 ins.) in height.

**4.0 CRYPT MEMORIAL REGULATIONS**

4.1 Memorial Required: Every crypt interment in the Cemetery shall be memorialized.

4.2 Memorial Supply: To ensure crypt memorialization standards and a consistent appearance are maintained, crypt Memorials shall be coordinated through and supplied by the Cemetery.

4.3 Crypt Memorials: Depending on where a Lawn Crypt is located, or in which mausoleum a Crypt is located, Crypt memorials shall be in the form of an inscription either engraved onto a Crypt shutter, or bronze lettering or a bronze plaque attached to the Crypt shutter, where the inscription, lettering or plaque shall,

- (a) be coordinated and supplied through the Cemetery,
- (b) be made in a font style, size and layout that is consistent with adjacent shutters and with the overall design established for the columbarium of which the niche is a part,
- (c) subject to the approval of the Cemetery, may have photograph, emblem, decoration, or epitaph engraved, inscribed, or attached to the surface of the shutter, and
- (d) every inscription and any adornment of a crypt shutter is limited by the size of the Crypt shutter and the design standard established by the Cemetery for inscriptions and decoration for each type of crypt shutter, and further
- (e) depending on the crypt selected, may have one or two flower vases of a design established, supplied and installed by the Cemetery.

**5.0 NICHE MEMORIAL REGULATIONS**

5.1 Memorial Required: Every niche interment in the Cemetery shall be memorialized.

5.2 Standard Niche Memorials: Depending on which columbarium a niche is located, niche memorials shall be in the form of an inscription either engraved onto a Niche shutter, or

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bronze lettering or a bronze plaque attached to the Niche shutter, where the inscription, lettering or plaque shall,

- (a) be coordinated and supplied through the Cemetery,
- (b) be made in a font style, size and layout that is consistent with adjacent shutters,
- (c) conform with the inscription design standards established by the Cemetery for the columbarium of which the niche is a part, and
- (d) subject to the approval of the Cemetery, have a symbol, decoration or epitaph engraved, inscribed, or attached to the surface of the shutter, and
- (e) every inscription and adornment of a niche shutter is limited by the size of the shutter and the design standard established by the Cemetery for inscriptions and decoration for each type of niche shutter, and further
- (f) depending on the niche selected, may have one or two flower vases of a design established, supplied and installed by the Cemetery.

5.3 Glass Front Niche Memorials: Depending on which columbarium a glass front niche is located, a Memorial in the form of a bronze, brass or marble plaque shall be placed into the niche with the cremated remains, and the Niche Memorial plaque shall,

- (a) be coordinated through and supplied by the Cemetery,
- (b) be made in a font style, size and layout that is consistent with adjacent shutters and similar sized niches,
- (c) conform with the inscription design standards established by the Cemetery for the columbarium of which the niche is a part,
- (d) subject to the approval of the Cemetery, may have a symbol, decoration or epitaph engraved or inscribed in a manner approved by the Cemetery, and
- (e) every Memorial plaque is limited by the size of the niche and the design standard established by the Cemetery for inscriptions and decoration for glass front niche Memorials, and further
- (f) depending on the niche selected, may have one or two flower vases of a design established, supplied and installed by the Cemetery.

5.4 Glass Front Niche Contents: A family whether at-need or pre-need is required to identify interested personal items to be placed within a niche and the design of the urn. All items must conform to the sacred character of a Catholic Cemetery per Bylaw 4.3. Management retains the right to refuse items not fitting with the sacred character of the Gardens.

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**6.0 CUSTOM MEMORIALS**

6.1 Custom Memorial Donation / Dedication: The Cemetery, subject to the approval of the Manager, may permit the donation, installation and dedication of a Memorial planting, Memorial bench, or other form of custom Memorial feature at the Cemetery, subject to the following criteria,

- (a) an application, in a form prescribed by the Cemetery, shall be made to the Manager giving the proposed specifications, design and materials of the custom Memorial and the design must be approved in writing by the Manager before any delivery or installation can proceed,
- (b) site selection in the Cemetery shall conform to the design plan of the Cemetery,
- (c) installation, if not performed by the Cemetery, shall be made under the supervision of the Cemetery,
- (d) the cost of Memorial, any Memorial site improvements, and installation of the Memorial shall be borne by the applicant, and
- (e) the installation of a custom Memorial in the Cemetery shall not entitle the donor or an applicant to any privilege or right over the land upon which a donated Memorial may be situated.

**7.0 MEMORIAL GARDENS**

7.1 The Gardens of Gethsemani is not accepting new applications for Memorial Gardens or Memorial Trees.

7.2 For existing memorial gardens, families may not change plant species or plant new plants(risk of disease, unwanted insects, etc.) without the approval of management. Although contribution to garden care is appreciated the Gardens of Gethsemani assumes ownership and care of existing Gardens, including the adjustment of species and hardscape to best align to the master plan.

7.3 For existing memorial gardens requiring significant maintenance, the Gardens of Gethsemani will cover costs and assume responsibility for the Garden.

7.4 Whereas a marker for whole-body or cremated remains is intended to be long-lasting, like a bench, a garden is not created to serve as a permanent memorial. Existing gardens will be grandfathered until requiring significant reinvestment; at which time, reasonable effort will be made to consult the original sponsor, however any redesign will be directed by the Gardens with due care to its master plan and Garden strategy.

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8.0 GARDENS

8.1 Visitors may not plant plants in any garden else they will be removed for risk of disease, unwanted insects or poor fit with the Cemetery landscape (had issues with chafer beetle, insects, caring of areas). The Gardens welcomes financial donations for Gardens care.

**9.0 MEMORIAL BENCH POLICY**

9.1 The cemetery offers memorializing of a person with a plaque on a bench. Several benches are installed in locations around the Gardens of Gethsemani. Although some older benches are made of stone or concrete, recently installed benches are made of steel, aluminum, and durable hardwood.

9.2 A new bench may come only from the cemetery's designated supplier, which engraves the plaque or plaques on it, and is installed by cemetery staff. Benches currently come in three designs:

- 70" backless bench (one plaque)
- 48" bench with back (one plaque)
- 70½" bench with back (two plaques)

9.3 Plaques are made of bronze and are 5-15/16" × 2-1/8". Designs and part numbers are subject to change without notice. Whereas a marker for whole-body or cremated remains is intended to be long-lasting, a bench plaque is not offered to serve as a permanent memorial. Instead, it is installed for a fixed, non-renewable term of 20 years.

9.4 The bench itself becomes the property of the cemetery and may be freely used by anyone.

9.5 Embellishments such as photos or emblems are not permitted on benches. The plaque is the property of the donor and will be uninstalled by cemetery staff at the end of the term. Provided that the donor has kept the cemetery informed of any change in contact information, the retired plaque will be conveyed to the donor.

9.6 Bench spaces are allocated on a first-come, first-served basis. If the number of applicants exceeds available plaque spaces, the cemetery will maintain a waiting list; applicants' wish to remain on the list may be confirmed from time-to-time.

9.7 Because the plaque is temporary in nature, it may not mention a date of birth or date of death. It may include a line of sentiment. The wording on any plaque, as with any other memorial, is subject to approval by cemetery management. Wording must be in keeping with the dignity and Catholic character of the cemetery. Once plaque design is confirmed, the bench with its plaque will normally be installed within 12 weeks.



